

# Textbook Hire

## Bookroom

Marsden SHS has a central bookroom which contains class-sets of textbooks, novels and other resources for the use of students.

All students participating in textbook hire benefit from the use of the bookroom by not having to purchase expensive textbooks each year.

## Who can use Bookroom?

Students who would like to participate in textbook hire scheme are required to do the following:

- School resource fees must be paid in full or part.
- Payment form must be returned to Student Payment Office.
- If items have not been returned from the previous year – new textbooks will not be issued to you.

## Bookroom Rules

- Students are responsible for all resources taken from the school library and bookroom.
- Students are required to pay for all items that are missing or lost.
- Students must ensure that textbooks they receive are the same that they return – barcode must match student records – DO NOT swap books with other students, leave in classrooms etc.
- **Clearance Forms** must be stamped at the end of each school year.